

**REGULAR MEETING
BOARD OF EDUCATION, SCHOOL DISTRICT OF THE CHATHAMS
MONDAY, DECEMBER 16, 2019**

7:30 PM REGULAR BUSINESS MEETING

**CHATHAM HIGH SCHOOL - MEDIA CENTER
255 LAFAYETTE AVENUE, CHATHAM, NEW JERSEY**

MINUTES

I. CALL TO ORDER: Jill Critchley Weber, President

II. OPEN PUBLIC MEETING STATEMENT: In accordance with the requirements of the Open Public Meetings Act, Chapter 231, P.L. 1975 Announcement, I wish to announce that:

The New Jersey Open Public Meetings Law was enacted to ensure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or acted upon. In accordance with the provisions of this act, the School District of the Chathams Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted in the Board Administrative Offices, sent to the Clerks of Chatham Borough and Chatham Township, the Library of the Chathams, the Chatham Courier, the Daily Record, the Star Ledger and TAP (news online).

III. ROLL CALL:

Present: Sal Arnuk, Ann Ciccarelli, Michelle Clark, Lata Kenney, Michael Ryan, Michael Valenti (arrived at 7:34 PM) and Jill Critchley Weber

Absent: Matthew Gilfillan

Also present: Dr. Michael LaSusa, Superintendent; Mr. Peter Daquila, Business Administrator/Board Secretary; Dr. Vincent D'Elia, Assistant Superintendent of Student Support Services; Ms. Beth Grant, Human Resources Manager; and 6 members of the public and press.

IV. PLEDGE OF ALLEGIANCE – Ms. Weber led the assembly in the Pledge of Allegiance.

V. SWEARING IN NEW BOARD MEMBER

- Ms. Clark spoke about the process to fill the board position in the Township vacated by Mary Chambers. There were 5 candidates. The committee of Ms. Clark, Ms. Kenney Mr. Arnuk, Ms. Critchley Weber and Mr. Daquila feel that Mr. Smith will be a great addition to the board.

OATH OF OFFICE - Administered by Mr. Daquila, Board Secretary, to the newly appointed Board Member: (Policy 0151, N.J.S.A. 18A: 12-2.1, R.S. 41:1-3):

Bradley Smith (Township – to fill unexpired term until the November, 2020 election)

VI. BOARD PRESIDENT'S COMMENTS

- Ms. Critchley Weber thanked Mr. Smith for joining the Board and sacrificing his time. She thanked his family for letting him join the Board.

VII. ADMINISTRATIVE REPORTS

A. SUPERINTENDENT'S REPORT

- Audit Report 2018/2019 – Dr. LaSusa introduced John Farina, Audit Manager from Wiss & Co. Mr. Farina reported that the audit has a clean opinion and the financial records are in great condition.
- Report of the Graduates, Doug Walker – Dr. LaSusa reported that the report will be given in January 2020.

B. BUSINESS ADMINISTRATOR'S REPORT

- Bus Evacuation Drills
CHS: November 1, 2019 Routes H-1, H-2, H-3, H-4, H-5
CMS: October 4, 2019 Routes M-1, M-2, M-3, M-4, M-5, M-6, M-7, M-8 and MUJC bus
LAS: October 10, 2019 Routes L-1, L-2, L-3, S/L-4, S/L-5, L-6
SBS: October 28, 2019 Routes S-1, S-2, S-3, S/L-4 and MUJC bus
WAS: October 29, 2019 Route WA-1
- Construction Update – Mr. Daquila provided the update and responded to the questions from the board regarding the construction and the delay:
CMS Auditorium - Progress is being made.
The steel catwalk and stage rigging are being installed. When the catwalk is completed the clouds and lights will be installed.
The flooring material has been delivered and will be installed after the lights and clouds are completed.
The seats are in production and the targeted installation is the week of January 13th
Except for the seats, all construction should be completed the week of January 6th. The CMS Principal and Performing Arts Supervisor are aware of this schedule.
Per the construction official a TCO can be issued prior to the seats being installed as long as the space can be safely occupied.

Next construction meeting is 12/18.

VIII. COMMITTEE REPORTS

- Personnel:** Ms. Ciccarelli announced that the next meeting will be 1/13/2020.
- Curriculum:** Ms. Clark reported that they met this evening. An overview of CHS & CMS program of studies was given with slight changes for next year.
- Finance/Facilities:** Ms. Ciccarelli reported that they met this evening. Mr. John Farina, auditor, reviewed the audit. He discussed capital planning for the referendum and proposed housing developments in the Borough and Township.

D. Policy and Planning: Ms. Kenney announced that the next meeting will be 1/13/2020.

Liaisons

Chatham Borough: Ms. Critchley Weber reported that the representatives from the Board met with the Borough regarding the housing developments and the potential to offset increased district costs with Pilot funds. There is open communication.

Chatham Township: Ms. Clark noted that the township is being very cautious with their projects.

Chatham Athletic Boosters: Ms. Ciccarelli and Ms. Critchley Weber had nothing to report.

Chatham Performing Arts Boosters: Ms. Critchley Weber reported the following:

- Thank you to Chacafellas, who played for the board of education this evening. The performing arts department looks forward to bringing more great student performances to board meetings in 2020.
- December 13th featured an amazing trip for the High School voices and select choir. The choir performed at 4 locations in New York City: Riverside Church, The United Nations, Empire State Building, and concluding on the stage of Radio City Music Hall opening for the Christmas Spectacular. Video clips from the event will be posted on the Chatham Performing Arts Boosters Facebook, as well as a clip currently available on the SDOC twitter page.
- This week features four performances: our CMS 6th grade this evening, followed by Southern Blvd's first, second, and third grade concerts this week. Our winter concert season will conclude on January 8th with the high school Symphonic Band and Wind Ensemble concert.
- A big thank you to all the 3rd grade singers who came out to the Chatham Borough Tree Lighting on December 7th. Thank you for spreading some holiday cheer to the borough.
- Unfortunately, the CMS Musical will not be held in the CMS auditorium this year due to the tight timeline between the room's potential completion and the full training of staff on the light and sound equipment in the space. Performances will take place in the CHS Performing Arts Center and announcements to the CMS parents affected will be forthcoming once rehearsal plans are finalized.

Chatham Education Foundation: Ms. Kenney had nothing to report.

Chatham Recreation: Mr. Gilfillan had nothing to report.

PTO District Cabinet: Dr. LaSusa announced that the PTO District Cabinet met the 1st week of December and discussed school start times.

IX. MINUTES

Regular Session Minutes – December 16, 2019.

Motion by Trustee, Ms. Critchley Weber, Seconded by Ms. Ciccarelli. Roll call vote: 6-0-2.

Mr. Smith and Mr. Valenti Abstained.

Executive Session Minutes – December 16, 2019.

Motion by Trustee, Ms. Critchley Weber, Seconded by Ms. Ciccarelli. Roll call vote: 6-0-2.

Mr. Smith and Mr. Valenti Abstained.

1. *Approval: Minutes*

RESOLVED: That the Board of Education approves the minutes from the following meetings:

- November 18, 2019 - Public and Executive Sessions

X. PUBLIC COMMENTARY

NOTICE OF PUBLIC COMMENT TIME LIMIT

Hearing of citizens during the Public Commentary section of the Agenda is an opportunity for any member of the public to be heard about issues which are/are not topics scheduled for the current meeting. To help facilitate an orderly meeting, and to permit all to be heard, speakers will be asked to limit their comments to a reasonable length of time.

- Carolyn Dempsey congratulated and welcomed Mr. Smith. She thanked Ms. Critchley Weber, Mr. Gilfillan, Mr. Ryan and Dr. LaSusa for attending the meeting in the Borough and for the open communication.

Ms. Dempsey requested that anyone with thoughts about the housing development express their comments on the two housing development links on the bottom of the Borough website.

Ms. Dempsey noted that the performance at the Radio City Music Hall was fantastic.

- Bill Heap announced his tree sale is ongoing and hopes to sell out by the weekend. He partnered with “Scoops” to create a special ice cream sundae in honor of the tree sale.

XI. ACTION ITEMS

A. PERSONNEL

Agenda items A.1 to A.17, Motion by Trustee Ms. Ciccarelli, seconded by Trustee Mr. Ryan.

Roll call vote: 7-0-1, Mr. Smith Abstained

Dr. LaSusa thanked Bill Librera for his 8 years of service. CHS Principal, Darren Groh and Ms. Grant are screening applicants for Mr. Librera’s replacement.

1. *(0191-19/20) Acceptance: Resignation*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the resignation of the following staff member:

Name	Location/Position	Effective Date
Librera, William	CHS/Assistant Principal	01/24/2020

2. *(0192-19/20) Approval: Contracts - 2019/2020 School Year*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following individuals for the 2019/2020 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Name	Position	Location	FTE	Column/Step	Salary	Effective Date	Termination Date	Notes
Schell, Ellen	Paraprofessional	SBS	N/A	N/A	\$18.06	12/13/2019	06/30/2020	
Haller, Mindy	Paraprofessional	SBS	N/A	N/A	\$18.06	12/13/2019	06/30/2020	

3. *(0193-19/20) Amendment: Contracts - Certificated Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the reappointment of the district certificated staff members for the 2019/2020 school year as per the agreement between the Board of Education and the Chatham Education Association. *(Attachment A.3)*

BE IT FURTHER RESOLVED: the Board of Education amends the appointment of the district certificated staff members hired for the 2019/2020 school year as per the agreement between the Board of Education and the Chatham Education Association. *(Attachment A.3a)*

4. *(0194-19/20) Amendment: Contracts - Secretarial Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the appointment of the district secretarial staff members for the 2019/2020 school year as per the agreement between the Board of Education and the Chatham Education Association. *(Attachment A.4)*

5. *(0195-19/20) Amendment: Contracts - Custodial Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education custodial staff members for the 2019/2020 school year as per the agreement between the Board of Education and the Chatham Education Association. *(Attachment A.5)*

6. *(0196-19/20) Amendment: Contracts - Maintenance Staff*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the appointment of the district maintenance staff members for the 2019/2020 school year as per the agreement between the Board of Education and the Chatham Education Association. *(Attachment A.6)*

7. *(0197-19/20) Approval: Contracts - Leave Replacement Assignments*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves contracts for the following Leave Replacement assignment for the 2019/2020 school year:

Name	Position	Location	Column/Step	Salary	Effective Date	Termination Date	Notes
Scrub, Rianna	School Counselor	CMS	BA/3	\$57,430.00 Prorated \$34,170.85	01/03/2020	06/30/2020	Includes up to 3 shadow days @ \$100/day.

8. *(0198-19/20) Amendment: Contracts - Leave Replacement Assignment*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends contracts for the following Leave Replacement assignments for the 2019/2020 school year:

Name	Position	Location	Column/ Step	Salary	Effective Date	Termination Date	Notes
DeVivo, Danielle	School Social Worker	CHS	MA/8	\$65,850.00 Prorated \$28,974.00	10/03/2019	02/13/2020	Supersedes action on 08/26/19 to amend termination date and salary.
Raccioppi, Joseph	Teacher of BSI	LAF	BA/3	\$57,430.00 Prorated \$21,249.10	08/27/2019	12/17/2019	Supersedes action on 08/26/19 to amend salary.
Giordano, Melissa	Teacher of Elementary	LAF	BA/3	\$57,430.00	08/27/2019	06/30/2019	Supersedes action on 08/26/19 to amend salary.
Falk, Hannah	Teacher of Elementary	WAS	BA/3	\$57,430.00 Prorated \$19,813.35	08/27/2019	12/10/2019	Supersedes action on 08/26/19 to amend salary.
Pfister, Emily	Teacher of Elementary	LAF	BA/3	\$57,430.00 Prorated \$34,458.00	01/02/2020	06/30/2020	Supersedes action on 08/26/19 to amend salary.
DeFeo, Matthew	Teacher of English	CMS	BA/3	\$57,430.00 Prorated \$37,903.80	09/03/2019	03/19/2020	Supersedes action on 09/16/19 to amend salary.
Falk, Hannah	Teacher of Elementary	WAS	BA/3	\$57,430 Prorated \$25,843.50	01/02/2020	05/22/2020	Supersedes action on 11/04/2019 to amend salary.
Surman, Emily	Teacher of Social Studies	CHS	BA/3	\$57,430.00 Prorated \$45,944.00	11/01/2019	06/26/2019	Supersedes action on 10/14/19 to amend salary.
Bonafede, Salvatore	Teacher of Music	MAS	BA/3	\$57,430.00 Prorated \$31,299.35	11/04/2019	04/15/2020	Supersedes action on 10/14/19 to amend salary.
Larson, Catherine	Teacher of Elementary	LAF	BA/3	\$57,430.00 Prorated \$31,012.20	11/14/2019	04/24/2020	Supersedes action on 08/26/19 to amend salary.

9. (0199-19/20) Amendment: Maternity Leave of Absence

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education amends the following *Maternity Leaves of Absence*:

Employee #	Leave Start Date	Sick & Accumulated Sick Days Applied	FMLA Start Date (unpaid with benefits)	NJFLA Start Date (unpaid with benefits)	Extended Leave Start Date (unpaid without benefits)	Date of Return (Anticipated)	Notes
ID# 7031	10/03/2019	51	01/02/2020	01/02/2020	N/A	02/14/2020	Supersedes action on 06/17/19 to amend return date.
ID# 7036	01/02/2020	48	03/30/2020	03/30/2020	N/A	08/25/2020	Supersedes action on 10/14/19 to amend start date.
ID# 7020	01/08/2020	40	03/18/2020	03/18/2020	N/A	08/25/2020	Supersedes action on 10/14/19 to amend start date.

10. (0200-19/20) Approval: Unpaid Absences

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following unpaid absences during the 2019/2020 school year:

Name	Position	Location	Number of Requested Unpaid Days	Start Date	End Date	Notes
Worden, Ann	Teacher	LAF	3	01/17/2020 01/21/2020 02/19/2020	N/A	

11. (0201-19/20) Approval: Use of Accumulated Family Illness Days

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the *Use of Accumulated Family Illness Days*, as listed below:

Employee #	Dates	Total Number of Days	Notes
ID# 8017	TBD	5	To be used as needed during the 2019/2020 school year. Not to exceed 5 days.

12. (0202-19/20) Approval: Extra Class - Certificated Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves an *Extra Class* for Certificated Staff, for the 2019/2020 school year, detailed as follows:

Name/Position	Location	Effective Date	End Date	Salary	Notes
Dou, Zhaoyang (Joy) Teacher of Chinese	CHS	09/24/2019	12/01/2019	\$1,250.00	6 period schedule
Erb, Brian Teacher of Biology	CHS	12/02/2019	01/01/2020	\$900.00	

13. (0203-19/20) Approval: Contracts - Extra Duty Stipends

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Contracts for Extra Duty Stipends, for the 2019/2020 school year, as per the agreement between the School District of the Chathams and the Chatham Education Association (CEA):

Staff Member	Activity	Ratio	Compensation
Schein, Steven	WAGG I & II (2nd half)	0.075	\$753.99
Brandt, Jillian	Grade Level Leader 8	0.6	\$6,032.21

14. (0204-19/20) Approval: Winter Coaching Staff

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the contracts for *Winter Coaches*, for the 2019/2020 school year as per agreement between School District of the Chathams and CEA, as listed below:

Name		Season	Sport	Assignment	Ratio	Salary
Henderson, Connor	*	Winter 2019	Intramurals	Shared	0.2	\$2,010.82
Nagy, Brian	*	Winter 2019	Intramurals	Shared	0.1	\$1,005.41
Tioutine, Oleg		Winter 2019	Paddle	Volunteer	N/A	N/A

15. (0205-19/20) Approval: District Substitutes

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following substitutes for the 2019/2020 school year:

Teacher	Para	Clerical	Nurse	Last Name	First Name
x	x	x		D'Andrea	Mynda
x	x			Herbert-Wecker	Marcy
x				Siebenhuhner	Thomas
x	x	x		Grady	Lindsay

16. (0206-19/20) Approval: Supplemental Instruction - Kristi Froisland

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Kristi Froisland to provide supplemental instruction to special education student #7004712975 during the 2019/2020 school year as per the IEPs at a rate \$60.00 per hour not to exceed \$1,500.00.

17. (0207-19/20) Approval: Travel

WHEREAS: In accordance with the State of New Jersey School District Accountability Act (A-5) and the School District of the Chatham's *Policy 6471 - School District Travel*, travel by school district employees and Board of Education members must be approved in advance; now **THEREFORE, BE IT RESOLVED:** Upon the recommendation of the Superintendent, the Board of Education approves the following expenses for faculty, staff, administrators, and board members for seminars, conferences and workshops. The expense includes travel costs, if applicable

Month	Day	Year	First	Last	Position	Vendor	Purpose	Location	Cost
Dec	6*	2019	Christine	Cavallo	Special Education Teacher	TCNJ	6th Annual Literacy Conference	Ewing, NJ	\$235
Jan	6	2020	Charles	Cannon	Head Custodian	Rutgers	Management Supervision & HR	Paramus, NJ	\$925
Jan	15	2020	Nick	Andreazza	Principal	NJPSA	Enhancing SEL	Monroe, NJ	\$140
Jan	22	2020	Charles	Cannon	Head Custodian	Rutgers	Facility Management Program	Sparta, NJ	\$900
Jan	29	2020	Kim	Dellano	English Language Arts Teacher	Rutgers	Complete Comprehension with Jen Serravallo	New Brunswick, NJ	\$175
Feb	6	2020	Charles	Cannon	Head Custodian	Rutgers	Environmental Stewardship	West Orange NJ	\$800
Feb	19 - 21	2020	Lydia	MacIntosh-Haye	Psychologist	NASP	Annual Conference	Baltimore, MD	\$300
Feb	27	2020	Christine	Mahoney	Student Assistance Counselor	ASAP	Annual Conference	Atlantic City, NJ	\$320
Feb	27	2020	Lisa	Lattarulo	Student Assistance Counselor	ASAP	Annual Conference	Atlantic City, NJ	\$310
Feb	27 & 28	2020	Alex	Mandala	Student Assistance Counselor	ASAP	Annual Conference	Atlantic City, NJ	\$500
Mar	5-19	2020	Charles	Cannon	Head Custodian	Rutgers	Preventative Maintenance	West Orange, NJ	\$600
Mar	23 & 24	2020	John	Cataldo	Supervisor of Buildings and Grounds	NJSBGA	Annual Conference/Expo	Atlantic City, NJ	\$300

**denotes post approval*

B. FINANCE/FACILITIES

Agenda items B.1 to B.15, Motion by Trustee: Ms. Ciccarelli, seconded by Trustee: Mr. Ryan.
 Roll call vote: 7-0-1, Mr. Smith Abstained.

Ms. Cicerelli thanked Peter W. Stoesser for the CHS Scholarship Fund and the WAS PTO for their donations.

1. (0180-19/20) Approval: Payments - Bills List & Payroll

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following payments: (Attachment B.1)

Description	Totals
Bills List - 11-26-19	\$2,254,932.80
Bills List - 12-16-19	\$1,069,435.15
Total	\$3,324,367.95

2. (0181-19/20) Approval: Preliminary Transfers - October 2019

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Report of October 2019 Transfers within the 2019/2020 budget in compliance with N.J.A.C. 6A:23-2.11(A)2. *(Attachment B.2)*

3. *(0182-19/20) Approval: Preliminary Monthly Report of County Transfers - October 2019*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Monthly Report of County Transfers for October 2019. *(Attachment B.3)*

4. *(0183-19/20) Approval: Preliminary Report of the Board Secretary - October 2019*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Report of the Board Secretary for October 2019. *(Attachment B.4)*

5. *(0184-19/20) Approval: Preliminary Report of the Board Treasurer - October 2019*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Preliminary Report of the Board Treasurer for October 2019. *(Attachment B.5)*

6. *(0185-19/20) Approval: Preliminary Finance Certification - October 2019*

RESOLVED: Pursuant to N.J.A.S. 18A:17-9, the Board Secretary does certify that no line item account has encumbrances and expenditures, which in total exceed the line item appropriation in violation of N.J.A.S. 18A:17-9. Pursuant to N.J.A.S. 18A:17-36, the School District of the Chathams Board of Education has reviewed for the minutes of this meeting the Board Secretary's and Treasurer's monthly financial reports for October 2019 that no account or fund has been over-expended in violation of N.J.A.S. 18A:17-36.

7. *(0186-19/20) Acceptance: Audit and CAFR for 2018/2019*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the Audit, Comprehensive Annual Report of Finances and Management (CAFR) report for the district accounts for fiscal year 2018/2019; and

BE IT FURTHER RESOLVED: That the School Business Administrator is directed to file copies of this audit with the New Jersey Department of Education via the County Office and the offices for the Nationally Recognized Municipal Securities Information Repository as required by the Municipal Securities Rulemaking Board (since the district has outstanding debt service bonds). *(CAFR on file in the Business Office)*

8. *(0187-19/20) Acceptance: The Peter W. Stoesser Scholarship Fund Donation*

RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Chatham High School Principal, the Board of Education accepts the donation from the Stoesser Scholarship Fund Charitable Trust in the amount of \$6,881.60 to be used to fund the annual Peter W. Stoesser Scholarship in the amount of \$1,000.00 for a CHS graduating senior.

9. *(0188-19/20) Approval: Revised Contract*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the revised contract from Lake Drive School in the amount of \$1,400.00 to cover additional services for student #4296209910 for the 2019/2020.

10. *(0189-19/20) Approval: Commission For The Blind and Visually Impaired*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves a contract with The Commission for the Blind and Visually Impaired to provide Level 1 services for Visually Impaired student #4582048155 effective November 25, 2019 at a cost not to exceed \$1,900.00 prorated for the 2019/2020 school year.

11. *(0190-19/20) Approval: Settlement Agreement*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Addendum to the Settlement Agreement between the district and the parents of special education student #1195219915.

12. *(0191-19/20) Approval: 2019/2020 Nursing Services Plan*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the Nursing Services Plan for the 2019/2020 school year. *(Plan on file in the Special Services Department.)*

13. *(0192-19/20) Approval: Home Instruction*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves Saint Clare's Behavioral Health to provide home instruction at the rate of \$55.00/hour not to exceed \$2,000.00 for the 2019/2020 school year.

14. *(0193-19/20) Approval: Assistive Technology Evaluation Services*

RESOLVED: Upon the recommendation of the Superintendent the Board of Education approves Dr. Brian Friedlander of Assistive Tek, LLC to conduct an assistive technology evaluation for special education students #5476421136 and #4014013669 not to exceed a total of \$2,800.00.

15. *(0194-19/20) Approval: MAS PTO Donation*

RESOLVED: Upon the recommendation of the Superintendent, and as approved by the Milton Avenue School Principal, Nicholas Andreazza, the Board of Education accepts the donation of the Mural Residency of Caren Frost Olmstead from the Milton Avenue PTO valued at \$8,062.50.

C. CURRICULUM

Agenda items C.1 to C.5, Motion by Trustee Ms. Clark, seconded by Trustee Ms. Critchley Weber. Roll call vote: 7-0-1, Mr. Smith Abstained.

Ms. Critchley Weber discussed the 2020/2021 school calendar change.

1. *(0109-19/20) Acceptance: Harassment, Intimidation and Bullying (HIB) Investigative Report for the period from November 18, 2019 through December 13, 2019.*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education accepts the Harassment, Intimidation and Bullying (HIB) Investigative Report for the period of November 18, 2019 through December 13, 2019 pursuant to N.J.S.A. 18A:37-1 et seq.

2. *(0110-19/20) Affirmation: Findings of Harassment, Intimidation and Bully Investigations*

RESOLVED: That the Board affirms the determination made by the Superintendent regarding the HIB Investigations reported by the Superintendent at the Board's November 18, 2019 Meeting, which encompasses all HIB findings from November 4, 2019 through November 15, 2019.

3. *(0111-19/20) Approval: School Counseling Practicum*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the following school counseling practicum assignment:

Student Name	University	School	Term
Jennifer Buckler	Montclair State University	Lafayette School	January - May, 2020

4. *(0112-19/20) Approval: Amend 2020/2021 School Calendar*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves amending the 2020/2021 School Calendar as follows:

- **October 12th, Columbus Day** - full day for students and staff - cancel Teacher Professional Development Day
- **November 3rd, Election Day** - no school for students - Teacher Professional Development Day
- **November 4th** - full day for students and staff - cancel Teacher Professional Development half day

5. *(0113-19/20) Approval: Overnight Field Trip*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the overnight field trip of the Chatham High School Music Department.

D. POLICY

Agenda item D.1, Motion by Trustee Ms. Kenney, seconded by Trustee Mr. Arnuk.

Roll call vote: 7-0-1, Mr. Smith Abstained.

1. *(007-19/20) Approval: 2nd Reading and Approval of Policies / Regulations*

RESOLVED: Upon the recommendation of the Superintendent, the Board of Education approves the first reading of the Policies / Regulations as listed below: *(Attachment D.1)*

- Policy / Regulation 2417 - Pupil Intervention and Referral Services
- Policy / Regulation 2418 - Section 504 of the Rehabilitation Act of 1973 - Students
- Policy 2466 - Needless Public Labeling of Students with Disabilities
- Policy 3351 - Healthy Workplace Environment - Teaching Staff
- Policy 4351 - Healthy Workplace Environment - Support Staff

XII. BOARD BUSINESS

- School calendar 2020/2021 - school will be closed on November 2020 election day
- School calendar 2021/2020 - earlier start time to end school earlier in June – Ms. Critchley Weber requested the administration to start school in August to increase instruction time prior to standardize testing and end school earlier in June. Ms. Kenny suggested having school on the teacher convention days.
- CHS start time – Dr. LaSusa stated that there is no update yet. He will provide and update in the spring.
- District name change, The School District of the Chathams to CHATHAM PUBLIC SCHOOL DISTRICT – Ms. Critchley Weber discussed the preliminary idea. She asked the administration how big a task will the name change be and what the potential costs will be.

XIII. PUBLIC COMMENTARY

None

XIV. EXECUTIVE SESSION

WHEREAS: The Open Public Meetings Act, N.J.S.A. 10:4-11, permits the Board of Education to meet in closed session to discuss certain matters, now, therefore be it

RESOLVED: The Board of Education adjourns to closed session to discuss: (select one or more)

1. a matter rendered confidential by federal or state law;
2. a matter in which release of information would impair the right to receive government funds;
3. material the disclosure of which constitutes an unwarranted invasion of individual privacy;
4. a collective bargaining agreement and/or negotiations related to it;
5. a matter involving the purchase, lease, or acquisition of real property with public funds;
6. protection of public safety and property and/or investigations of possible violations or violations of law;
7. pending or anticipated litigation or contract negotiation and/or matters of attorney-client privilege;
8. specific prospective or current employees unless all who could be adversely affected request an open session;
9. deliberation after a public hearing that could result in a civil penalty or other loss; and be it further

RESOLVED: The minutes of this closed session will be made public when the need for confidentiality no longer exists.

XV. PUBLIC SESSION**XVI. ADJOURNMENT**

Minutes recorded by:

Peter Daquila

Business Administrator/Board Secretary